

SPECT REPORTS

FREQUENTLY ASKED QUESTIONS

IPO Stats Report

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Sample Report

ent Tracking System

Improving Pregnancy Outcome Report

Reporting Period	Begin Range	7/1/15	/15	📅
	End Range	9/30/15	1/15	📅

Enter the date range for the Reporting Period

Improving Pregnancy Outcomes

Program: CHW Training

Report Date Range: July 01, 2015 - September 30, 2015

EDUCATION/CONSUMERS	
# of Programs	7
# of Participants	366
MEETINGS/PROFESSIONAL EDUCATION	
# of Meetings	18
# of Participants	144
OUTREACH EVENTS / ACTIVITIES	
# of Activities	46
# of Participants	527

Section 1

Section 2

Section 3

Section 4

REFERRALS INITIATED IN REPORT PERIOD (by report period status)

Total Referrals Initiated	38
IR not progressed to CHS	1
IR refused consent to continue to CHS	0
IR progressed to CHS during report period [referred to CI]	35
IR progressed to CHS during report period refusing consent to CI	0
IR progressed to CHS during report period but not referred to CI	0
IR progressed to CHS <u>after</u> report period [referred to CI]	0
IR progressed to CHS <u>after</u> report period refusing consent to CI	2

Section 5

PATIENT TYPE (of referrals initiated in report period)

# Preconception women	0
# Interconception women	27
# Pregnant women	7
# Men	4

Section 6

CHS COMPLETED (in report period)

Total CHS Completed	38
CHS Completed where Initial Referral made in report period	35
CHS Completed where Initial Referral made prior to report period	3

Section 7

CASE MANAGEMENT

# Preconception women	2
# Interconception women	92
# Pregnant women	94
# Fathers with children	3

Section 8

PREGNANCY TESTING

# Negative Results	0
# Referred to Inter-conception care	0
# Positive Results	0
# Referred to Prenatal Care	0

Section 9

RESOURCES, REFERRALS, and APPOINTMENTS (RRA)	
RRAs Made	
Resources	62
Referrals	50
Appointments	7
Completed RRAs by Type and Outcome	
Resources	
Attempted Contact [P]	3
Unknown Outcome	4
Appointment Kept	1
Attempted Contact [R]	16
Outcome N/A	1
Met with [P]	2
Contacted [R]	14
Contacted [P]	12
Referrals	
Appointment Kept	1
Contacted [R]	12
Contacted [P]	11
Did not meet need	1
Attempted Contact [P]	2
Patient No Show	1
Outcome N/A	4
Appointments	
Appointment Cancelled	1
Appointment Kept	4

Section 10

POPULATION SERVED (All Events and Activities)	
# Female	646
# Male	207
<18	48
18 - 25	122
26 - 40	334
> 40	126
White	139
Black	137
Asian	47
Alaskan/Pacific Islander	0
Native American	0
Hispanic Origin	485
Multi-Racial	153
Other	153

Understanding how the numbers are calculated

1. Education

- # of programs is a count of total educational programs based on the actual date of the event (entered as an “Outreach Event”)
- # of Participants is the sum of participants entered under “Total Attend” (entered on the worksheet of an “Outreach Event”)
- # of Participants from Education do not count in your totals for “Population Served”.

2. Meetings/Professional Education

- # of meetings is a count of total programs based on the actual date of the meeting or event
- # of Participants is the sum of participants entered under “Total Attend” (entered on the worksheet of an “Outreach Event”)
- # of Participants from Meetings/Professional Education do not count in your totals for “Population Served”.

3. Outreach

- # of Contacts is the sum of participants entered under “Total Attend” (entered on the worksheet of an “Outreach Event”). Based on the actual date of the event within the date range of the report.
- Initial Referrals is the number of Initial Referral Forms completed FOR WHICH a corresponding CHS has not yet been completed.

4. Total Referrals Initiated

- Date of Initial Referral is within report date range
 - IR not progressed to CHS-regardless of reason
 - IR refused consent to continue to CHS
 - IR progressed to CHS during report period [referred to CI]
 - IR progressed to CHS during report period refusing consent to CI
 - IR progressed to CHS during report period but not referred to CI
 - IR progressed to CHS after report period [referred to CI]
 - IR progressed to CHS after report period refusing consent to CI

5. PATIENT TYPE

- Date of Initial Referrals is within report period
 - # Preconception women - based on what is reported on the Initial Referral Form.
 - # Interconception women - based on what is reported on the Initial Referral Form. Also includes post-partum women from PRAs.
 - # Pregnant women - based on what is reported on the Initial Referral Form. Also includes pregnant women from PRAs.
 - # Men - based on what is reported on the Initial Referral Form.

6. CHS COMPLETED (in report period)

- Total CHS Completed – Total # of CHS completed, **regardless** of date of Initial Referral form.
 - CHS Completed where Initial Referral made in report period
 - Date of Initial Referral Form is **within** report period.
 - CHS Completed where Initial Referral made prior to report period
 - Date of Initial Referral Form is **prior** to report period.
- Prior to July 1, 2015
 - # Referred to Community Based Services [Unexplicit] is the number of CHS with Consent = Yes, referred to CBS
 - # Referred to Central Intake [Unexplicit] is the number of CHS with Consent = Yes, referred to Central Intake.
 - [Unexplicit] indicates that a single CHS could be referred to any or all of CI, CHV, and CHW.
 - # Referred to Central Intake [Unexplicit] is only populated for CHS dated prior to 7/1/2015.
 - # Referred to Community Home Visiting [Unexplicit] is the number of CHS with Consent = Yes, referred to CHV.
 - [Unexplicit] indicates that a single CHS could be referred to any or all of CI, CHV, and CHW.
 - # Referred to Community Home Visiting [Unexplicit] is only populated for CHS dated prior to 7/1/2015.
 - # Referred to Community Health Worker [Unexplicit] is the number of CHS with Consent = Yes, referred to CHW.
 - [Unexplicit] indicates that a single CHS could be referred to any or all of CI, CHV, and CHW.
 - # Referred to Community Health Worker [Unexplicit] is only populated for CHS dated prior to 7/1/2015.

7. Case Management

- The numbers reported under CASE MANAGEMENT include only those clients with status of “Pending enrolled” or “Enrolled” at any time during the date range for the reporting period. This is independent of date of referral.

8. Pregnancy Testing

- Based on Date of Initial Referral Form
- All Pregnancy Testing data is pulled from the Initial Referral Form, “Program Use Only” section.
- Pregnancy Testing should ONLY be reported by those agencies which are actually providing testing. Self-reported client results should NOT be reported in SPECT.
- Counts for the referrals to Inter-conception include a referral to ANY “Healthcare” service.
- Referrals to prenatal Care include only those specifically made to “Prenatal Care.”
- Referrals to care are independent of date. For example: you complete an Initial Referral form on March 31 and make the referral to PNC on April 10. If you run a report for 1/1/-3/31, the pregnancy test will show up but not the referral to PNC. However, if you run the report after April 10, the referral to PNC WILL show up.

9. Resources, Referrals, and Appointments (RRA)

- RRAs made:
 - Based on date actual RRA was made, **independent** of date of referral.
- Completed RRAs by Type and Outcome
 - Based on date of activity during the reporting period. independent of date of referral or date RRA was made.
 - Broken down by outcome recorded in SPECT. (Figure 1)
 - [P] indicates information/status provided by client. For example, your client tells you, “Yes, I went to WIC on 10/11 and signed up.”
 - [R] indicates information/status provided by provider or agency. For example, Betty at Lumberton WIC offices tells you “Yes, your client Amanda Smith kept her appointment on 10/11 and enrolled in WIC.”
 - Note that if zero Service referrals were completed, nothing will appear under it. (Figure 2)
 - (Figure 1)

RESOURCES, REFERRALS, and APPOINTMENTS (RRA)	
RRAs Made	
Referrals	58
Completed RRAs by Type and Outcome	
Referrals	
Appointment Kept	4
Appointment Rescheduled	1
Auto Close	1
Contacted [R]	2
Made Appointment [P]	1
Made Appointment [R]	2

- (Figure 2)

The screenshot shows a software interface with a title bar 'RESOURCES, REFERRALS, and APPOINTMENTS (RRA)'. Below the title bar, there is a section titled 'RRAs Made'. Under this section, there is a table with one row labeled 'Referrals' and a value of '11' in the right column. Below the table, there is a section titled 'Completed RRAs by Type and Outcome'.

RRAs Made	
Referrals	11

10. Population Served

- Based on the actual date of the event (entered on the worksheet of an “Outreach Event”)
- Based on the participants’ demographic information entered under Event Attendees Totals (Age, Race, Ethnicity, Gender, Outreach).
- This data IS NOT from Initial Referral Forms or CHSs.
- Does not include any participants from Meetings/Professional Education.
- Includes participants from Outreach and Education only.
- NB: Numbers may not equal total # of contacts for Outreach (in Section 3) if demographic data not captured and recorded for every participant.

Q: Why does the number of participants for my Programs, Activities and Events equal 0 (zero)?

A: The number of participants for my Programs, Activities and Events is taken directly from your Events/Outreach forms that you complete. Be sure to include the number of participants under “Total Attend”.

Outreach Events: Modify an event

Event Name*	Training Library Presentation
Event Date*	06/27/2014
Event Type*	Health Education
Target Audience	Mothers and preschool age children
Event Topic(s)	Hygiene
Event Location	
Contact Person	
Contact Email Address	
Event Notes / Comments	
Display Menu Option	Yes (Toggles display in Initial Contact Form Menu)
Entry Person	
Entry Date	06/02/2014

Event Attendees Totals

Age	Race	Ethnicity	Gender	Outreach
Under 10	White	Hispanic	Male	Initial/Screen
10-14	Black		Female	Total Attend
15-17	Multi-Racial			
18-19	Asian			
20-21	Native American			
22-25	Pac Island / Alaskan			
26-34	Other			
35-40				
41-45				
Over 45				

Cancel Submit

Q: Why are there 0's (zeros) for the Population Served under Program Reported Count?

A: The data for the categories under Population Served (All Events and Activities) (under the Program Reported Count*) is taken directly from the Events/Outreach forms that you complete. The data under Initial Contacts Count* and Completed Screening Count* are taken from the submitted forms.

Outreach Events: Modify an event

Event Name*	Training Library Presentation
Event Date*	06/27/2014
Event Type*	Health Education
Target Audience	Mothers and preschool age children
Event Topic(s)	Hygiene
Event Location	
Contact Person	
Contact Email Address	
Event Notes / Comments	
Display Menu Option	Yes (Toggles display in Initial Contact Form Menu)
Entry Person	
Entry Date	06/02/2014

Event Attendees Totals				
Age	Race	Ethnicity	Gender	Outreach
Under 10	White	Hispanic	Male	Initial/Screen
10-14	Black		Female	Total Attend
15-17	Multi-Racial			
18-19	Asian			
20-21	Native American			
22-25	Pac Island / Alaskan			
26-34	Other			
35-40				
41-45				
Over 45				

Cancel Submit

Q: My CHW Program does not provide Pregnancy Testing. Why are there numbers under “Pregnancy Testing” on my report?

A: Even though your program does not provided testing, some CHWs complete the pregnancy test date and or results based on details reported by the client.

Q: Are we able to enter Outreach Activities from the past?

A: Yes. In your CHW tab, Click on “IPO Administration” > “Outreach Events” >Add Events. On the drop-down for “Event Type”, select the appropriate outreach activity (Community Event, Daily Street Outreach, Door-to-door, etc.) under the bold “Outreach” heading. Then add the information about the outreach. When you are finished, click “submit”. (Reference pages 8-10 in the CHW Users Manual.)

Q: The numbers reported under CASE MANAGEMENT do not match my records.

A: The numbers reported under CASE MANAGEMENT include only those clients with status of “enrolled” during the date range for the reporting period. The enrollment date is automatically generated by the SPECT system when the client status is changed to “Enrolled”, and cannot be changed. It is important to enter and update the SPECT system daily in order to ensure that reports reflect actual activity.